 Mail or Email completed form to: **Eastern Illinois University**

600 Lincoln Avenue

Testing and Evaluation Services

McAfee Gym Building – Room 1338

Charleston, IL 61920

Phone: 217-581-5986

**Email:** [cegossett@eiu.edu](mailto:cegossett@eiu.edu)

**STUDENT ACCOUNT - CHARGE AUTHORIZATION FORM**

Today’s Date of Authorization: ***Enter today’s date***

Student Information

Name *Enter name here*

Signature\* (must be hand signature) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I authorize EIU Testing & Evaluation Services to charge my EIU student account as indicated in the chart below.**

E-Number *Enter EIU Enumber here*

Phone number (with area code) *Enter phone number here*

EIU E-mail Address *Enter EIU Email address here*

**Please check the appropriate box(es).**

|  |  |  |  |
| --- | --- | --- | --- |
| **🗸** | **Test / Assessment** | **Cost** | **Date of Exam Administration** |
|  | ACT Residual Exam – EIU Admissions or Scholarship ONLY | $75.00 | *Click or tap to enter a date.* |
|  | Constitution Exam | $10.00 | *Click or tap to enter a date.* |
|  | Health Test | $10.00 | *Click or tap to enter a date.* |
|  | Math Placement Exam (Accuplacer) – ***beyond 1st attempt*** | $20.00 | *Click or tap to enter a date.* |
|  | Math Placement Exam (Accuplacer) – ***Remote online administration*** | $25.00 | *Click or tap to enter a date.* |
|  | Other: *Click or tap here to enter text.* | $25.00 | *Click or tap to enter a date.* |
|  | Outside Proctoring – Variable fee based per session  Institution/Exam info: *Click or tap here to enter text.* | $ | *Click or tap to enter a date.* |

**\*** Once form is complete, please print, ***sign by hand***, and mail or email to information listed above.

◆ *For Office Use Only* ◆

Date received: / / TES Staff \_\_\_\_\_\_

Sent to EIU Business Office: / / TES Staff \_\_\_\_\_\_